

## African Revival – Hygiene and Sanitation Officer Job Descriptions

### **Background:**

African Revival is an International NGO founded which works to improve nursery education in Uganda, Zambia and South Sudan– with its headquarters based in the UK. Our vision is **an Africa where every child has equal access to quality education**, as we believe that education is the key to overcoming poverty. We don't just build infrastructure, we empower whole communities – pupils, teachers and parents – to transform government-run and parent-run schools into thriving learning environments that build brighter, better futures.

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**Job Title:** Hygiene and Sanitation Officer

**Reports to:** The Programme Manager

**Responsible for:** Implementation of ARs 5 years Sanitation & Health Programme. Sanitation & Health/Hygiene Education aspects of any other AR Programmes.

**Location:** Nwoya or Amuru District

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**Job Summary:** African Revival will be launching a comprehensive 5 year Girls & Sanitation Programme across the Nwoya and Amuru Districts. As project officer implementing this project, coordinating activities, data collection and financial accountability will be your key responsibilities.

The Hygiene and Sanitation Officer will also provide support to the rest of the ARU team including: technical support in design, implementation, monitoring and evaluation of hygiene and sanitation programs, behavioral change methodologies (e.g. Participatory hygiene and Sanitation Transformation – PHAST; Child hygiene and Sanitation Training – CHAST; Community-led Total Sanitation- CLTS) and hygiene promotion campaigns within ARU's areas of operation.

Observe mission and core values of African Revival and demonstrate a quality of passion for education.

### **Tasks & Responsibilities**

#### ***Programme Implementation:***

- Mobilize and carry out assessments on hygiene and sanitation gaps
- Coordinate and Implement sanitation training and refresher training in all target schools and communities – for students, teachers and community members.
- To support the Construction Coordinator in ensuring compliance of all designs, hygiene and sanitation standards and donor regulations
- Continuously communicate with Senior Management in both Uganda and the UK regarding the project, and any issues affecting project implementation.

- Development of concept papers, proposal writing, engage in negotiation with potential donors and building capacity to AR staff on appropriate hygiene and sanitation packages.
- Coordinate TOT on PHAST training in targeted project schools
- Coordinate with School Administrations and Water User Committees to ensure sanitation integrations into planning & execution
- Development of hygiene promotion topics not entirely sure what's mean by this, hygiene sessions and IEC materials
- Provide technical support in preparation of divisional strategies, annual operational plan and budget.
- Work with the District Water Department and Hygiene and Sanitation clusters at community/school levels in identifying, mobilizing and sensitizing target communities for water, sanitation and hygiene promotion
- Create linkages between the communities and the project, the local government and the target communities in Water, Sanitation and Hygiene promotion.
- Build and maintain good relationships with, local authorities, partners and relevant stakeholders and provided progress updates throughout the project cycles.
- Participate in preparing monthly/quarterly/annual highlights/ reports and proposals and budgets for donors.
- Ensure the integration of gender, child protection, HIV, environment and other crosscutting issues to the design, implementation and development of sanitation & Hygiene activities, and ensure that activities take into account the needs of specific groups and individuals, especially children, the elderly and disabled.
- Contribute to programme advocacy and external representation on issues relating to health education and sanitation.

***Monitoring, Evaluation, Accountability and Learning:***

- Develop and support the use of appropriate M&E, centralized data collection systems, program management system and operational tools for Country operations
- Develop and implement internal mechanisms for institutional learning, quality control mechanisms, and programmatic integration
- Maintain special focus on a coherent M&E and reporting system, enhancing staff M&E capacities, documenting project processes, experiences and lessons learned; disseminating findings from experience; and sharing AR's project information in relevant Platforms.

**Competencies:**

***Qualifications, knowledge and experience***

- Bachelor's degree in relevant technical discipline and/or qualifications in health hygiene promotion, Public health, Social Work and Social Administration; development studies or social sciences, or related field.

- At least 3 years' experience in the managing and implementing health promotion and/or sanitation projects.
- Sound understanding of a community development approach to water supply, sanitation and hygiene promotion project work.
- A sound understanding of financial control procedures, and experience of developing and monitoring budgets.
- Experience in undertaking participatory appraisal and monitoring and evaluation.
- Experience of training design, delivery and facilitation.
- An understanding of and commitment to social justice and community development.
- Experience of mentoring and building the capacity of communities and partners is desirable.

### ***Professional attributes***

- Good report writing skills.
- Strong verbal communication skills in both English and Luo.
- Good organisational and project management skills.
- Working knowledge of proposal writing and negotiation skills.
- Computer literacy in Microsoft Word and Excel.
- Good presentation skills and ability to communicate to varied audiences, including those with limited literacy.

### ***Personal attributes***

- Ability to work autonomously and as a member of a team
- Must be a result oriented person, able to stand above community diversities.
- Ability to plan own work, set priorities and manage time effectively
- Ability to work under pressure and to meet deadlines
- Patience and tolerance for other perspectives
- Flexibility, adaptability and willingness to take on tasks and learn to apply new health and hygiene methodologies in Community/Schools settings
- Ability to quickly understand local cultural and customary norms
- A commitment to African Revival's ethos of transparency, honesty and openness in everything we do.
- Competent motorbike rider with a valid ridding permit
- Perform other duties as required



How to Apply:

Send applications and attachments to :

Email : [africanrevivaljobs.uganda@gmail.com](mailto:africanrevivaljobs.uganda@gmail.com)

Or hand deliver to ARU Country Office located in Pece Lukung-Gulu -address below.

Deadline : Friday 24th November 2017, Time : 12 :00pm

Hand Witten applications **WILLNOT** be accepted

You Can get the application form from our website or request from this email:  
[opetero25@gmail.com](mailto:opetero25@gmail.com) and **DON'T** send your applications to this mail

African Revival (Uganda)

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[www.africanrevival.org](http://www.africanrevival.org)

NB: African Revival is an Equal Opportunity Employer.



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